

**IQAC, Bethune College, Kolkata**

**Minutes of the meeting held on 09.07.2019**

**Venue: Principal's Chamber, Time: 2 pm**

**Agenda:**

1. Confirmation of minutes of last meeting
2. Action Taken Report
3. Formation of NAAC Steering Committee
4. To Organise a Seminar by IQAC
5. Report on NIRF
6. Matters arising

**Members Present :**

1. Professor Mamata Ray : Principal, Bethune College, Chairperson
2. Prof. Pratip .K. Choudhury : Former Director of Public Instructions, Department of Higher Education, Govt. of West Bengal, Eminent Academician
3. Prof. Pushpa Misra : Former Principal, Bethune College, Alumna and Psycho Analyst
4. Prof. (Dr.) SampaChakrabarti : Department of Chemical Engineering, University of Calcutta
5. Dr. Kamal KantiSom : Assoc. Prof., Dept. of Physics, IQAC Co-ordinator
6. Prof. Pratap Chandra Ray : Prof., Dept. of Mathematics, Bethune College
7. Dr.Amita Kar : Assoc. Prof., Dept. of Chemistry, TCS
8. Dr. Suranjana Dasgupta : Assoc. Prof., Dept. of Economics
9. Dr. Sudeshna Mitra : Assoc. Prof., Dept. of Philosophy,
10. Dr.NilanjanaBagchi : Assoc. Prof., Dept. of Psychology,
11. Dr. Maitri Ghosh : Assoc. Prof., Dept. Of Economics, NAAC Coordinator
12. Smt. Anjali Maisal : Librarian, Bethune College

The meeting was chaired by Prof. Mamata Ray, Principal, Bethune College.

1. The minutes of the meeting held on 06.03.2019 was confirmed.
2. **Action Taken Report of the previous meeting held on 06.03.2019**
  - **Introduction of new subjects** : The Official affiliation from the University of Calcutta for the two new subjects – **Sociology** and **Food & Nutrition** has arrived. However, admission to these subjects could not be initiated in the current session 2019-20 as the said affiliation came just before the opening of the admission portal. The Government could not provide teachers.
  - Steps have been taken to reconstitute the Governing Body by seeking nominees from the DPI and the University of Calcutta. Nominations of Teacher representatives from the College has been done. This was reported to the members of IQAC.
  - Principal informed the external members that the College has submitted the Government a **Self Assessment Report**. Our score was : **3.25**.

The IQAC coordinator informed that in order to feed scores for this **Self Assessment Report** certain problems were faced by IQAC

1. Our score was low in collaboration, resource mobilisation for research.
2. Score was also low regarding the point - Teachers from outside state

Principal Madam suggested to find the school leaving document of the teachers to decide which faculty members passed from other state. The members suggested to incorporate and provide information of all teachers, students and office.

- IQAC/AQAR report is sent to UGC in their format.
- For UG departments Rs. 2000/- & for PG departments Rs. 4000/- seed money from College and Government support used to be granted for the purpose of organising seminar, workshops etc. This year, this financial grant has been increased to Rs. 5000/- for the PG departments. Registration fees from the Seminars / workshops are used for contingency and refreshment of the participants.

### **3. Formation of NAAC Steering Committee**

The Principal proposed that an Advisory committee for NAAC is to be formed and suggested the following names :

Prof. Manimala Das

Prof. P.K. Chaudhuri

Prof. Shampa Chakraborty

The members present agreed to the same.

- The members approved the NAAC Steering Committee (Tentative) . The Proposed names for steering Committee are as follows :

1. Maitri Ghosh – Coordinator

2. Pratap Chandra Roy

3. Kamal Kanti Som

4. Debalina Banerjee

5. Ashok Das

6. Gautam Goswami

7. Dipayan Chattopadhyay

8. Suranjana Dasgupta

9. Sudeshna Mitra

10. Nilanjana Bagchi

11. Satarupa Bandyopadhyay

12. Samiran Ghosh

The members suggested to allot one teacher against each criteria of NAAC who will lead the criteria.

### **4. To Organise a Seminar by IQAC**

It was proposed that IQAC seminar to be conducted towards the end of July.

### **5. Report on NIRF**

Bethune College has been the first Government College in West Bengal to participate in the **NIRF – 2019** and has been awarded **50<sup>th</sup> rank in the college category**. Members of IQAC appreciated this recognition wholeheartedly.

## 6. Matters arising

- Prof. Pratip Chaudhuri suggested to **organise International Seminars/Workshops**. The respective departments should take up the responsibility.
  - ❖ **150<sup>th</sup> year of Gandhiji's Birthday and 200<sup>th</sup> year of Vidyasagar's Birthday** to be celebrated.
  - ❖ Dr. Pushpa Mishra suggested to conduct a **workshop on the psychological status** of students. The philosophy department is requested to **conduct seminar in** :
    - Environmental ethics
    - Medical ethics
    - Industrial ethics
  - ❖ Dr. Shampa Chakraborty suggested that if **students are identified with depression, laid back attitude etc. they should be involved to work under NSS to do certain social work.**
  - ❖ Teaching of slum dwellers :
  - ❖ WCC Collaboration
  - ❖ Calcutta Rescue group □ near Girish Park.
  - **Vocational Course** :Principal & Prof. Chakraborty suggested that WEBEL ( Diploma / Certificate) computer course may be identified as a Vocational Course.
  - **MOU and collaboration** : The Principal requested the external members to help in this matter.
  - ❖ Prof. Chakraborty suggested **Publication of the faculty of Bethune College with other Institutes/Universities as Collaboration in research.**
  - ❖ Collaboration with Police, Prisoners and hospitals can be done.
  - ❖ **Future plan of action is proposed.**
  - ❖ Feedback of alumna, parents, students (of all years) are to be taken. Prof. Shampa Chakraborty said that she might send a proforma for the same.
  - ❖ Minutes/resolution of IQAC meeting to be uploaded in the College website. Last 2 years resolution to be uploaded.
  - ❖ **A seminar with CII should be conducted on entrepreneurship etc.**
  - ❖ Soft skill and life skill to be imparted. Prof. Pushpa Mishra suggested that JU has such programs which can be ventured into.
  - ❖ Psychology department has in their curriculum stress management and communication skill development (under SEC). It was further suggested that internship and consultancy be done by the Department of Psychology.
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**Coordinator**  
IQAC, Bethune College  
Govt. of West Bengal  
181, Bidhan Sarani, Kol-700006