

Internal Quality Assurance Cell (IQAC)
Bethune College
181, Bidhan Sarani, Kolkata - 700006

IQAC Meeting with NAAC Steering Committee & Core Working Committee

Date: 13/04/2021

Time: 12:30 pm - 3 pm, Venue- RUSA Seminar Hall

Agenda: NAAC Preparation

Members Present:

1. Prof. Krishna Roy, Principal
2. Kamal Kanti Som, IQAC Coordinator
3. Maitri Ghosh, NAAC Coordinator
4. Sudeshna Mitra
5. Amita Kar
6. Asok Kr. Das
7. Nilanjana Bagchi
8. Dipayan Chattopadhyay
9. Prof. Pratap Chandra Ray
10. Rupa Pal
11. Sulakshana Karmakar
12. Bimal Dirghangi
13. Ishani Chowdhury
14. Neelanjana Basu
15. Sutapa Dutta
16. Debaprasad Pal
17. Saswati Roy
18. Saswati Laha
19. Sanjukta Roy
20. Sumanta Mukhopadhyay
21. Sourav Ganguly

Prof. Krishna Roy, Principal chaired the meeting.

Minutes:

- Dr. Maitri Ghosh informed all members that she and Dr. Krishanu Naskar had visited Webel Bhavan. They gathered the following information
 - i. The Students of Sem IV and Sem VI may be enrolled for a beginner's course on Data Analysis.
 - ii. Enrollment of students under Karmabhoomi scheme to ensure future employability of present students and at present for ex-students.
 - iii. For teaching/non-teaching staff a 4-hour workshop/training on cyber hygiene was proposed to be organized.
 - iv. Registration of alumna too on the Karmabhoomi portal with a view to encourage employability. 10 students from each department, approximately.

- v. This course (30 hours certificate course) was suggested by Dr. Sudeshna Mitra, should begin in July, 2021 in order conform to the academic session.
- Detailed discussion on Criteria wise requirements of SSR took place led by IQAC Coordinator Dr. Som along with Power point Presentation.
 - Students' Satisfaction Survey (SSS) questionnaire was ready for approval by IQAC. Then it may immediately be shared with Sem 4 and Sem 6 students.
 - Dr. Sujan Chandra to submit feedback analysis report of 2018-19 by 15th of May, 2021.
 - Every in-charge of various criteria to send a typed-out list of data and documents to be submitted by 30/4/2021 to Dr. Maitri Ghosh.
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