

## Bethune College

### IQAC

#### Minutes of the Meeting held on 19/10/2022

Time: 2:00 pm

Place: College Archives

#### Agenda:

1. Welcoming the new Chairperson and introduction of new members.
2. NAAC DVV status
3. Upliftment/upgradation of Physical Infrastructure for NAAC
4. Governing Body Meeting
5. Academic Audit 2021-2022
6. Matters arising

**Officer-in-Charge Dr. Anushila Hazra Bhattacharya chaired the meeting.**

#### **Members present:**

1. Dr. Anushila Hazra Bhattacharya, Officer-in-Charge, Bethune College
2. Prof. Pushpa Misra, External member
3. Prof. P.K. Chaudhuri, External member
4. Prof. Krishna Roy, External member
5. Sri Aveek Majumder, External member
6. Sri Indranil Roy (Parent), External member
7. Dr. Sudeshna Mitra (Coordinator, IQAC)
8. Dr. Kamal Kanti Som
9. Dr. Nilanjana Bagchi (TCS)
10. Dr. Amita Kar
11. Dr. Gautam Goswami
12. Dr. Dipayan Chattopadhyay
13. Shri Sumanta Mukhopadhyay
14. Dr. Satarupa Bandyopadhyay
15. Dr. Piyali Gupta
16. Smt. Anjali Maisal

#### **Minutes:**

1. Minutes of the previous meeting were read and confirmed.
2. Agenda 1: Dr. Sudeshna Mitra, IQAC Coordinator, Welcomed the new Chairperson Dr. Anushila Hazra Bhattacharya, OIC, Prof. Krishna Roy, former Principal, as the new External member and Dr. Nilanjana Bagchi, TCS as the new Internal member.
3. Agenda 2: NAAC DVV report, Dr. Sudeshna Mitra updated the members regarding the status of DVV.
4. Professor Pushpa Misra said that no support will be derived from Inlibnet henceforth.

5. Dr. Satarupa Bandopadhyay proposed the name of Ananya Mitra (Zoology dept semester 5) as a student member of IQAC. It was confirmed by the members.
6. Agenda 3 : Departments are to prepare for NAAC visit. A format will be prepared by Dr. Sudeshna Mitra.
7. Professor P. Chowdhury suggested to focus on repairment.
8. Professor K. Roy suggested that we should pay visit to Bikash Bhawan frequently for the release of fund. A dedicated team will have to be formed.
9. Sri, Prabir Swain (Cashier) said that a list will be collected from Dr. Narayan Bandopadhyay and Smt. Anjali Maisal.
10. Professor Pushpa Misra suggested that rooms will have to be prepared for NAAC peer team.
11. Sudeshna Mitra requested Dr. Piyali Gupta and Dr. Kamal Kanti Som to prepare sample departmental power point presentations. Committees are also required to prepare respective PPTs
12. Professor K. Roy suggested that inter departmental checking of PPTs to be done.
13. Agenda 4 : OIC Madam said that GB meeting is due, however, we are being unable to contact the president
14. Professor Pushpa Misra – Govt asks for the opinion of Alumnae. She suggested that a power point presentation should be prepared by Alumnae
15. Agenda 5 : Dr. Sudeshna Mitra – 2021-22 academic audit has not been done. The academic audit must be done by the 3<sup>rd</sup> week of November. Departments are to prepare PPTs before that
16. Dr. Anushila Hazra Bhattacharya reported that the hostel will start functioning from the 1<sup>st</sup> of November.
17. Professor Chowdhury – representative of C.U. should be present. It was resolved that IC will be requested.
18. Prof. Pushpa Misra suggested that a certificate course should be introduced in the Department of Psychology.
19. Dr. Sudeshna Mitra – Ethics and Value education certificate course has been successfully completed. 359 candidates have received the certificate.
20. Professor P. Chowdhury – proposed to conduct a workshop on 'Evaluation Methods'.

*Abhabhacharya*

**Officer-in-charge**

Officer-in-Charge  
Bethune College, Kol.-6  
Govt. of W.B.

*Sudeshna*

**IQAC Coordinator**

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