

**Bethune College**  
**Government of West Bengal**  
**181, Bidhan Sarani, Kolkata – 700 006**

**NOTICE**

**Date – 11.10.2020**

**UG ADMISSION 2020**

**Refund of Application Fee and Admission Fee**

**Refund of Application Fee**

In pursuance of the Memo No. 43-SS(CS/A)/2020 dated 13.08.2020 by The Department of Higher Education, Govt. of West Bengal the College Authority will refund the Application Fee to all applicants who paid application fee online during 10<sup>th</sup> to 13<sup>th</sup> August, 2020. Refund of Application Fee will be made by cash from college office on **14<sup>th</sup>, 15<sup>th</sup> and 16<sup>th</sup> October, 2020 from 12 noon to 3 p.m.** Applicants may report to the college office personally or send authorized person with the following documents on the above mentioned date and time to claim refund :

- Print out of Application Form (signed by the candidate)
- Application Fee Payment Receipt (signed by the candidate)
- Copy of a any identity proof of the applicant (signed by the candidate)
- Letter of authorization (if a candidate is unable to report to the college office personally)

It is the responsibility of the applicant to collect the refund money from the college office personally or by authorized person on the specified date and time. No claim will be entertained later.

**Refund of Admission Fee**

Refund of Admission Fee against cancellation of admission will be made [on the basis of Refund Policy of Govt. of West Bengal (Circular No.-209(29)-Edn(U)/1U-32/17 dt. 24.07.17) and UGC (D.O. No. 1-3/2007(CPP-II) dt. 06.12.16 and Notification dated October, 2018)] from college office on **14<sup>th</sup>, 15<sup>th</sup> and 16<sup>th</sup> October, 2020 from 12 noon to 3 p.m.** The candidates who have cancelled their admission online may report to the college office with the following documents on the above mentioned date and time to claim refund :

- Print out of Application Form (signed by the candidate)
- Admission Fee Payment Receipt (signed by the candidate)
- Admission Cancellation Voucher (signed by the candidate)
- Copy of any identity proof of the candidate (signed by the candidate)
- A cancelled cheque with printed name or first page of pass book
- Letter of authorization (if a candidate is unable to report to the college office personally)

Fees will be refunded by account payee cheque/cash only. The mode of refund is exclusively prerogative of the college authority. It is the responsibility of the applicant to collect the cheque/ cash from the college office personally or by authorized person on the specified date and time. No further claim will be entertained beyond this stipulated period.

**PRINCIPAL**  
**BETHUNE COLLEGE**