



# Government of West Bengal

OFFICE OF THE PRINCIPAL  
BETHUNE COLLEGE  
181, Bidhan Sarani,  
KOLKATA 700 006

Phones: 2241 1731

## **NOTICE INVITING PRE-QUALIFICATION CUM-TENDER (TWO COVER SYSTEM)**

Memo no. 71/BC

Date: 13.01.2020

For and on behalf of Bethune College, the Principal, Bethune College, 181, Bidhan Sarani Kolkata – 700 006 invites online item rate e-tenders for following Item by two cover system. Pre-qualification documents in a separate cover and Bid document with BOQ rate in another cover are to be submitted by the qualified Suppliers, Seller, Manufactures and any other eligible Bidders who satisfy the terms and conditions set out in pre-qualification Document .e-tender for the Item detailed in the table below. (Submission of Bid through online)

Sl.No	Name of the work	Estimated Cost (Rs.)	Earnest Money (Rs.)	Cost of Documents (in Rs)	Completion Time
(1)	(2)	(3)	(4)	(5)	(6)
1	Supply Of 1 No FTIR Instrument	-----	2 % of Estimated cost	Nil	20 Days

Intending bidders may download tender documents from e-procurement portal of Govt. website [www.wbtenders.gov.in](http://www.wbtenders.gov.in) The pre-qualification and bid documents duly filled in all respect should be submitted on-line through our e-portal from **(as per Server Time)**. Bethune College, 181, Bidhan Sarani Kolkata – 700 006, does not take any responsibility for the delay caused due to non-availability of Internet connection or traffic jam etc. for on-line bids. **The amount of Earnest Money should be Deposited by Demand Draft in favour of Principal, Bethune College payable at Kolkata .Payment made otherwise will be rejected.**

The financial bid document of the technically qualified bidders will be opened for evaluation and selection of qualified bidders will be declared after Technical evaluation and the other bid documents will be unopened. No separate intimation will be given for this, unless the above date is changed .In case of change of date, due intimation will be given in News dailies. No individual intimation will be given. Name of the qualified bidders will be displayed **in the office notice board & College Website.**

The Principal, Bethune College, 181, Bidhan Sarani Kolkata – 700 006 reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason whatsoever.

The eligibility criteria are given below: -

1. The Rate should be Quoted as per specification Excluding of All Taxes.
3. The delivery should be made at the office of the undersigned within 20 days from date of issuance of supply order.
4. The rates should remain valid for the period up to March 2020. The rates once accepted will not be changed under any circumstances.
5. The tender should be submitted in the Pro Forma enclosed herewith.
6. The violation of any of the conditions will entitle cancellation of the order.
7. Photocopy of Income Tax return for the last Financial year, GST Registration certificate ,PAN No. Incorporation Certificate Of The Company, Partnership Deed Of The Firm, Trade license of The Firm renewed for the current Financial year, credentials.
8. The tender inviting authority shall verify the above mentioned documents (in original) which are mandatory for the participation before issuance of the work order.
9. The prospective tenderers as a primary agency should have satisfactorily completed the supply to a single organization for a single financial year amounting at least to Rs. 50% only for supply of similar Item Of articles to any state/central Governments establishment or its undertakings or any statutory body.
10. The tenderer may deposit the tender papers for items
11. Payment of bills on its production will be made after successful supply of the items subject to availability of fund and no claim, whatsoever will be entertained for any delay of payment.

12. Neither any mobilization advance nor any secured advance will be allowed.

13. Refund of EMD. The Earnest money of all the unsuccessful tenderers will be refunded through on receipt of application from the tenderer from the office of the Principal, Bethune College, 181, Bidhan Sarani Kolkata – 700 006 The Earnest money deposited by the successful tenderer will be converted into security deposit. No interest will be paid by the tender accepting authority.

14. "Tender for supply of the Specified Instrument should be Submitted in two cover system of Technical and financial document in e-procurement system

15. The tenderer should submit his credentials and EMD in one single Technical document and the rates quoted as per financial document(BOQ) in a separate two cover system . The credential will be examined after the credential are checked and the qualified financial bid will be opened only for the qualified bidder on the same day .If required any technical paper may be present during the opening of tender papers.

16. The tender bid will be out rightly rejected with a forfeiture of his earnest money if it comes to the notice inviting authority during scrutiny that the credential or any other papers of a tenderer are fabricated etc.

18. The undersigned reserves the right of accepting or cancelling the tender without assigning any reason.

19) Pan Card, GST Certificate, (Xerox copy) paying slip of (EM, bid document), credentials should be furnished (Scan Copy).

20) To qualify for a Package of contracts made up of this and other contracts for which bids are invited in the NIT, the bidder must demonstrate having experience and resources sufficient to meet the aggregates of the qualifying criteria for individual contracts.

21) Purchase will be made subject to availability of fund and on the basis of actual requirement. Manufacturer/Stockist/Wholesale dealer/Govt agency/Wholesale Co-Operative will get preference.

22) Date and Time Schedule:

<b>Sl. No.</b>	<b>Particulars</b>	<b>Date &amp; Time</b>
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	13-01-2020
2	Documents download/sell start date (Online)	13-01-2020 at 6.30 P.M
4	Bid submission start date (On line)	13.01.2020 at 6.30 P.M.
5	Bid Submission closing (On line)	27-01-2020 at 6:00 P.M.
6	Last Date of submission of original copies for the Earnest Money Deposit (Off line)	28-01-2020 UP TO 2:00 P.M.
7	Bid opening date for Technical Proposals (Online)	30-01-2020 at 10:00 A.M

Principal,  
Bethune College, 181,  
Bidhan Sarani Kolkata – 700 006