

Office of the Principal
Bethune College
Govt. of West Bengal
181, Bidhan Sarani, Kolkata-6

Date : 15.11.2023

362/B

Notice

A meeting of the Internal Quality Assurance Cell of Bethune College with Internal members will be held on 20th December, 2023 Wednesday from 12.30 p.m. at the College Archives building.

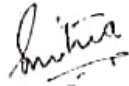
All members are requested to be present. New members, Dr. Samiran Ghosh and Dr. Dipyaman Pal are specially requested to be present at the meeting.

Agenda:

1. Confirmation of minutes of the last meeting
2. Introduction of new Internal members
3. Green Audit
4. Matters arising

Officer-in-Charge
Bethune College, Kolkata

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Kolkata
Govt. of West Bengal


IQAC
Coordinator

Minutes of the meeting held on 20.12.23

12.30 pm

Members present :

Archives

1. AB 20.12.23
2. Anurag 20/12/23
3. Nilanjana Bagchi 20/12/23
4. Kamal Kanti Sam 20.12.23
5. Dipayan Chatterjee 20/12/23
6. Rajali Misra 20/12/23
7. Gautam Jorani 20/12/23
8. Dr. Samiran Ghosh 20/12/23
9. Dr. Samiran Ghosh 20/12/23
10. Dr. Samiran Ghosh 20/12/23
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12. Subin 20/12/23
- 13.
14. Dr. Samiran Ghosh 20/12/23

Minutes :

- 1] Newly introduced Internal Members joined the IQAC meeting. The names were ratified in the TC Meeting held on 19.12.23. Dr Samiran Ghosh and Dr. Dipayan Pal were welcomed as Internal Members of IQAC.
- 2] Green audit was discussed in the GB meeting and IQAC was informed. An estimate was taken following the discussion. It has been estimated at Rs 30,000.
- 3] It was resolved that an estimate and proposal for funds be sent to the government. First, agencies are to be identified and quotations invited. A notice on the website may be uploaded inviting quotations from ^{registered} government bodies that conduct green Audit. Dr. Samiran Ghosh to enquire about this (Pollution Board).

- 4] Academic Audit of 2022-23 & 2023-24 to be conducted tentatively in ^{April} May 2024
- 5] The college was informed about a Fire Certificate by the Fire Dept verbally. If the Fire Dept. informs the college in writing, the college will forward it to the Higher Education Dept.
- 6] IDC, optional CVAC → Home Centre (QP setting included)
CVAC (compulsory) + AEC → QP to be set by univ & exam conducted in Home Centre.
- 7] It was suggested that a CCF Committee may be formed with the following people:
Advisor: Dr Kamal Kanti Son
Convenor: Dr Pujali Gupta
Members: Dr. Dipyaman Pal,
 Dr. Ishanu Naskar,
 Dr. Sudeshna Mitra, Dr. Smita Ray.
TCS ex officio members:
 Kyamelia Ghosh, Dr. Sayan Chandra
- 8] A Cyber-Security hands-on training programme may be organized for teachers & ~~students~~ and later may be extended to students.