

## Bethune College

### IQAC

#### Minutes of the Meeting held on 16.5.2023

Time: 2:00 pm

Place: IQAC Room

#### **Agenda:**

1. Feedback 2022-23
2. IQAC Workshop on e-learning
3. Following up on Academic Survey to conduct SWOC Analysis as desired by WBSCHIE
4. Matters arising

**Officer-in-Charge Dr. Anushila Hazra Bhattacharya chaired the meeting.**

#### **Members present:**

1. Dr. Anushila Hazra Bhattacharya, Officer-in-Charge, Bethune College
2. Dr. Sudeshna Mitra (Coordinator, IQAC)
3. Dr. Dipayan Chattopadhyay
4. Smt. Anjali Maisal
5. Smt. Neelanjana Basu
6. Shri Sumanta Mukhopadhyay
7. Dr. Satarupa Bandyopadhyay
8. Dr. Piyali Gupta
9. Dr. Gautam Goswami
10. Dr. Dipyaman Pal

#### **Minutes**

- The respective criterion heads have already filled in most of the relevant data for academic survey to conduct SWOT analysis. The concerned departments have been requested to provide the pending data ASAP. Deadline for the submission of data is 20<sup>th</sup> May, 2023.
- EDC will include WEBEL, Ethics & Bratachari. IDC will include GE and AECC courses conducted by the departments.
- WEBEL has proposed a fee hike from Rs. 2400 to Rs. 2800 from the coming session. A meeting of the internal WEBEL committee will be called to discuss this matter.
- The external academic audit had been conducted by external experts, prior to NAAC, on 29<sup>th</sup> July, 2022. Dr. Samrat Bhattacharya, Dr Ratnabali Banerjee, Dr. Debashish Biswas and Swami Sastrajnandaji Maharaj were the experts who conducted the audit. This information will be included in the academic survey for SWOC analysis.
- A workshop on e-learning will be conducted by Dr. Piyali Gupta on 10<sup>th</sup> June, 2023. The workshop will be conducted in the online mode, for all teachers and librarian.
- The google form for General Students' Feedback is ready. The General feedback from the outgoing students of UG semester 6 will be held in online mode.

- Individual Teachers' Feedback may be conducted in the offline mode, preferably on the last day of internal assessment of UG Semester 6.
- The institutional head will finalize the format of feedback in consultation with IQAC coordinator and IQAC.
- IIT Kharagpur has sent a proposal for a channel of Swayam Prabha, a DTH Channel which broadcasts educational lectures/content. Teachers can either design a full 30/40 hours course or upload individual lectures or modules. Applicants should seek the approval of the institution and the affiliating university, and permission of the higher education department in case of government institutions.  
The college will seek clarification regarding the modalities from the concerned persons.
- The career counselling cell will initiate an add on course on communicative English for the students. Mr. Arkaprabha Banerjee, TIC, New Integrated Govt-school, Jaypur, has consented to be the primary resource person. Other teachers of the department of English who are willing and a few ex-students of the English department may be invited as resource persons for this course.
- Another 30 hours add-on course on Art and Craft will be organized in collaboration with Pidilite.
- Another proposal for conducting an add-on course on Debate was also placed before IQAC by Dr. Satarupa Bandopadhyay.
- Since most of these courses will be conducted in the blended mode, the college may purchase software.
- The teachers under the leadership Dr. Dipayan Chattopadhyay will initiate the process of bringing the college journal Heritage under the UGC list. Dr Samiran Ghosh and Dr. Sourav Ganguly will assist him in the process.
- A meeting of the external members of the IQAC will be held in the month of June, 2023.

*Abhattacharya*

**Officer-in-charge**

Officer-in-Charge  
Bethune College, Kol.-6  
Govt. of W.B.

*Samiran*

**IQAC Coordinator**

