

Internal Quality Assurance Cell (IQAC)
Bethune College
181, Bidhan Sarani, Kolkata - 700006

Minutes of IQAC Meeting held on 12.08.2021

Date: 12/08/2021

Time: 2.30 pm

Venue: Principal's Chamber, Bethune College

Agenda:

1. To appoint new NAAC Coordinator
2. Inclusion of new members in IQAC
3. Students' Feedback 2020-21
4. To fix the date of next IQAC meeting
5. Status of uploading of AQAR 2019-20
6. Matters arising

Members Present:

1. Prof. Krishna Roy, Principal, Chairperson
2. Dr. Kamal Kanti Som, IQAC Coordinator
3. Dr. Sudeshna Mitra, NAAC Coordinator
4. Dr. Gautam Goswami, Member
5. Sri. Sumanta Mukhopadhyay, Member
6. Dr. Amita Kar, TCS
7. Dr. Satarupa Bandyopadhyay, Member
8. Prof. Pratap Chandra Ray, Member
9. Dr. Piyali Gupta, Member

Prof. Krishna Roy, Principal, Chairperson, presided the meeting

Minutes of the meeting

1. Dr. Kamal Kanti Som began the meeting by enquiring about the book on SWOT analysis. Dr. Gautam Goswami informed that the feedback part is ready with him. Dr. Som informed that some articles have been sent by external members to the IQAC email id.
2. Dr. Anushila Hazra Bhattacharya's name was suggested unanimously as the Editor of the volume with Smt. Sanjukta Roy.
3. Dr. Sudeshna Mitra's name was approved as NAAC coordinator by IQAC.
4. Dr. Satarupa Bandyopadhyay and Dr. Piyali Gupta were included in the IQAC as Internal Members.

5. Feedback form of Final Semester students must be redesigned. Principal Madam approved the new format. The links will be shared with UG semester students after IQAC approves the final form by 15th August, 2021.
 6. For IQAC reconstitution the following names were proposed apart from existing members:
 - a. Member from local society: Sri Abhik Majumdar, syllabus committee (chairperson).
 - b. AGS of the Students' council.
 - c. Industrialist: to be finalized later.
 - d. Management representative: Sri Pratip Chowdhury, Former DPI, management expert (existing member)
 - e. Administrative: Sri Ramaprasad Bhattacharya, Jt. DPI(existing member)All members will be informed via email.
 7. The next meeting of the IQAC will be scheduled in the second week of September, 2021.
 8. AQAR uploading of 2019-2020: Dr. Sudeshna Mitra informed that the AQAR is ready for submission. The SSS link is awaited before final uploading.
 9. It was resolved that introduction of two new subjects that was approved may be pursued for teaching posts. Sociology & Food and Nutrition might start from the next academic session.
 10. The AQAR for 2020-21 may be prepared and all departments may submit their data to IQAC by Sept 30, 2021. AQAR committee may start the preparation.
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Coordinator
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