

**Internal Quality Assurance Cell (IQAC)
Bethune College
181, Bidhan Sarani, Kolkata - 700006**

Minutes of IQAC meeting held on 12/09/2020

Virtual Platform : Google Meet

Time : 5pm- 7.15pm

Agenda:

1. Confirmation of minutes of meeting dated 24.07.2020
2. Sensitization/Awareness Programme on discrimination against SC, ST and backward classes.
3. Ethics and Value education course
4. Uploading/ Submission of AQAR
5. Matters arising

Prof. Krishna Roy, Principal chaired the meeting.

Members present:

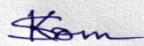
1. Prof. Krishna Roy, Principal Bethune College
2. Dr. Kamal Kanti Som (Coordinator, IQAC)
3. Prof. Pratap Chandra Ray
4. Dr. Amita Kar
5. Dr. Sudeshna Mitra
6. Dr. Gautam Goswami
7. Dr. Dipayan Chattopadhyay
8. Shri Sumanta Mukhopadhyay
9. Dr. Maitri Ghosh
10. Dr. Tripti Roy
11. Dr. Hiroj Saha
12. Dr. Suparna Sengupta

Minutes of the Meeting :

- Dr. Sudeshna Mitra read out the minutes of the last IQAC meeting dated 24.7.2020 which was confirmed by the house.
- Principal Madam suggested that a webinar on Sensitization/Awareness on discrimination against SC, ST and backward classes is to be conducted and the name of Dr. Prem Kumar Agarwal, Associate Professor, PG department of Law, Hoogly Mohsin College was suggested as the speaker. The members accepted the same. The backward class cell of the college was given the responsibility to conduct the webinar in collaboration with IQAC. The date was fixed to be 21.09.2020. Student participation was made compulsory. Principal madam

suggested that the webinar must also be attended by the teaching and non-teaching staff of the college.

- All members appreciated the effort of Dr. Sutapa Dutta, Dr. Suchandra Chowdhury and Dr. Anindita Dutta for transferring knowledge to other faculty members of the college by teaching them new methods used in teaching-learning practice.
- Dr. Suparna Sengupta said that the syllabus sub-committee for Ethics and Value education certificate course has drafted a syllabus and an Advisory Committee is being formed. Dr. Gopa Gupta & Dr. Kumkum Chattopadhyay, both former faculty members associated with the running of the course in college previously, Shastrajnananda Maharaj, Principal, RKM Belur and Prof. Pushpa Misra, former Principal Bethune College had given their consent to act as advisory committee members. Principal Madam suggested that experts from the field of law and science should be there in the committee. She suggested the name of Prof. Sashinath Mondal, faculty of Law, Hooghly Mohsin College. The name of Prof. Uday Mitra, IISC, Bangalore was suggested by Dr. Amita Kar. Sri Sumanta Mukhopadhyay suggested the name of Smt. Jaya Mitra. Further names were to be suggested by 16.09.2020.
- 15 lectures, each of 2 hours duration was proposed for the course and evaluation will also be done within the 30 hours time.
- Principal Madam suggested that the estimated cost of the course has to be given to IQAC. Statistics and computer science departments were vested the responsibility to give technical support to the programme.
- Dr. Sudeshna Mitra presented AQAR 2016-17 for approval and she asked for permission of the members to upload the same, she also said that Scholarship related Google form was created and was to be circulated among students, Principal madam gave permission for the same.
- Dr. Sudeshna Mitra reported that for 2014-15, 2015-16 AQAR, some requirements were demanded by the NAAC. Re-submission of the AQARs has been done after meeting the requirements.
- Dr. Mitra also reported that the work of 2017-18 and 2018-19 AQAR was in the final stages and will be mailed to IQAC members shortly. She said that these AQARs are scheduled to be submitted within 31st October, 2020 for which she asked permission from the committee and was granted the same.
- Principal Madam discussed PG exams and decision of CU regarding this. It was reported that scripts of Maths, Botany and Psychology have to be sent to different colleges and scripts are to be received from other colleges as well. Under this COVID situation such activities are unsafe and difficult to perform. So, these departments were requested to write a mail explaining the difficulties to the principal and the same will be sent to pro VC academic.
- Principal Madam said that the work of PWD was very slow in spite of financial approval. She suggested that at least two faculty members should monitor the work of PWD. The name of Dr. Gautam Goswami was suggested and was accepted by all members of IQAC.



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