

IQAC Meeting dated 13th May, 2022 (Internal)

Date: 13/05/2022

Time: 1 pm onwards

Venue: Principal's Chamber

Agenda:

1. Confirmation of minutes of TC meeting held on 10th May, 2022 regarding Reconstitution of IQAC.
2. NAAC
3. Matters arising

Principal Prof. Krishna Roy chaired the meeting.


Members present:

1. Prof. Krishna Roy, Principal Bethune College
2. Dr. Kamal Kanti Som (Former Coordinator, IQAC)
3. Dr. Amita Kar(TCS)
4. Dr. Sudeshna Mitra (IQAC Coordinator)
5. Dr. Gautam Goswami
6. Dr. Dipayan Chattopadhyay
7. Shri Sumanta Mukhopadhyay
8. Dr. Piyali Gupta
9. Smt. Anjali Maisal

Minutes of the Meeting:

1. Convenor reported the names of the internal members of IQAC. Principal inquired about whether there were any non-teaching members in the IQAC. Convenor reported that there were none, although there was one student member in the same.
2. Principal and Chair person and all the members congratulated the NAAC coordinator for successfully uploading the AQAR 2020-21 and Principal requested her to take measures to prepare SSR for upcoming NAAC.
3. Principal reported that Audit of the college till date is completed and the GB has also been formed.
4. Principal also reported that Dr. Sudeshna Mitra would be the new IQAC coordinator w.e.f. 13.05.2022.
5. Convenor suggested a reminder to be submitted to the Higher Education Dept. for expenditure regarding upcoming NAAC (Rupees 4,24,800 only)
6. It was resolved that after online uploading of 60% of SSR, IQAC would be submitted.

7. It was resolved that the another Students' Satisfaction Survey would be done by May 2022. Dr. Satarupa Bandopadhyay was given responsibility. Dr. Bandopadhyay, Principal Madam and if required, Dr. Sudeshna Mitra would have the access to the responses.
8. It was also resolved that Students' feedback, Parents' feedback and Alumnae feedback would also be collected for this academic session for the UG outgoing students. It was resolved that the students' feedback on its current format to be restructured and be made less complicated. Students' feedback on individual teachers was not required by NAAC, so they could be dispensed with. It was decided that Dr. Kamal Kanti Som would be given the responsibility of restructuring the same.
9. It was resolved that the dummy SSR would be reviewed by individual internal members of IQAC and finally would be sent to Principal and Dr. KK Som along comments from each member.
10. Librarian reported that library audit (till date) is completed.
11. It was resolved that a meeting of NAAC steering committee would be convened after all the members have a thorough review of the dummy SSR and NAAC manual (procedure part and data templates). The meeting would be held on 24.05.2022
12. Principal mentioned that all the external members to be informed formally about the reconstitution of the IQAC.


Principal
Bethune College, KOL
Govt. of West Bengal


IQAC Coordinator

Coordinator
IQAC, Bethune College
Govt. of West Bengal
181, Bidhan Sarani, Kol-700006