

IQAC Meeting dated 15th March, 2022

Date: 15th March, 2022

Time: 2 pm

Agenda:

1. Confirmation of minutes of last meeting
2. Introduction of new members
3. NAAC preparation
4. Action on feedback on curriculum by Alumna and teachers
5. Matters arising

Principal Prof. Krishna Roy chaired the meeting.

Members present:


1. Prof. Krishna Roy, Principal Bethune College
2. Dr. Kamal Kanti Som (Coordinator, IQAC)
3. Dr. Ramaprasad Bhattacharya
4. Dr. Amita Kar(TCS)
5. Dr. Sudeshna Mitra (NAAC Coordinator)
6. Dr. Gautam Goswami
7. Dr. Dipayan Chattopadhyay
8. Shri Sumanta Mukhopadhyay
9. Dr. Satarupa Bandyopadhyay
10. Dr. Piyali Gupta
11. Smt. Anjali Maisal
12. Prof. Shampa Chakrabarti
13. Shri Aveek Majumder
14. Prof. P.K. Chaudhuri
15. Sri Indranil Roy (Parent)
16. Smt. Ayushi Dey (Student)

Minutes of the Meeting:

1. New members were introduced.
2. Last external meeting was held in February, 2021. Several internal meetings have been held.
3. The AQAR of 2020-21 has been sent for editing as additional information must be completed/filled. Work is in progress to complete the additional information post.
4. College audit – discussion was held regarding college audit. Principal madam informed that steps have been taken for government audit. Last audit was held in

2015. It was decided that the last audit report may be uploaded for AQAR 2020-21 and new audit may be processed.

5. Resubmission of AQAR must be done in 15-20 days
6. Library audit report required for 2020-21
7. NAAC preparation: SSR preparation work is in progress. Some criterion have submitted first drafts.
8. After the last external IQAC meeting, mentor-mentee details have been uploaded on the college website. Student's satisfaction survey has been done. Teachers' feedback on curriculum has been done. Alumni feedback (2021 batch) has been completed all of which has been uploaded on the website. Employer's feedback may be taken.
9. NIRF rankings: 77th rank in college category.
10. Ethics course – 30 hours online course. 392 students have completed the course and have been awarded certificates. An anthology of essays on Ethics & Values has been published and has been sold to students at 30% discount.
11. Principal Madam informed external members about the Bratachari course. Prof. Pratip Chowdhury shall be invited for the next course.
12. Students' representative informed that many instruments in the college are not in working condition anymore. She also placed a demand for a spoken English course.
13. It was decided that the college may apply for funds for NAAC in the first week of April 2022.
14. Feedback analysis regarding the syllabus was discussed. It was mostly positive.
15. BOS members may convey the feedback of students during meetings.
16. Apart from SSR, what other funds can college apply for from the Government was clarified. DPI nominee was informed that the life AMC needs to be informed.
17. It was discussed that the PSO RCO of all subjects must be restructured according to the format provided by NAAC. IQAC coordinator, Dr. Kamal Kanti Som will discuss the changed in a meeting with Heads and Departmental representation.


Principal
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