Office of the Principal
Bethune College
181, Bidhan Sarani, Kolkata – 700006

Tender Notice No. **278/BC**   Date: 01.09.2025

TENDER NOTICE

Principal, Bethune College invites Quotations in sealed cover from reputed vendors/agencies for development and implementation of Software for **UG Online Admission for B.A./B.Sc. courses for the session 2025-26**. Credentials from other reputed institutions on similar kind of job, updated trade license, Copy of PAN Card, GST registration certificate, Aadhaar of proprietor should be attached with the quotation. Mode of payment will be as per Govt. rules. The authority reserves the right to cancel any quotation if documents are not found in order.
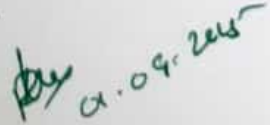
Last Date of Submission: 08/09/2025 (Monday) (5 p.m.)

Details of scope of work:

1. Publication of all Admission Notices, Information Brochure and any other necessary information in the website.
2. Online Form fill up by the candidates with uploading of necessary documents
3. Integration of Bank/ Payment Gateway for online payment of Application fee and Admission fee
4. Generation and Publication of subject wise valid Applicant List
5. Generation and Publication of all Merit lists (subject wise &category wise)
6. SMS and email alert to all applicants
7. SMS and email alert to all candidates for each Merit List
8. Manage online admission of all the phases till the admission process is complete
9. Online admission cancellation.
10. Student ID and Roll No. generation
11. Students Attendance Register generation
12. Generation of required data & documents for University Registration of admitted students
13. Any other job required for smooth conduction of Admission Process whenever necessary
14. Generation of various reports required from time to time
15. **Manage data and documents for CU Registration of admitted students through Centralized Portal.**

The list is not exhaustive. The selected vendor/agency is required to conduct the entire admission process online on behalf of Officer-in-Charge, Bethune College till completion of University Registration.

The Tender will be opened on **09.09.2025 (Tuesday) 2 PM** at Principal's Chamber.

01.09.2025

Principal
Bethune College
Principal
Bethune College, Kolkata
Govt. of West Bengal